DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD

Staff Proposal	School Request
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PREPARED BY: **Richard Fowler**

SUBJECT: **Enrollment Ceiling Increase Request – KIPP DC Public Charter School**

DATE: **April 15, 2013**

PROPOSAL/REQUEST

KIPP DC Public Charter School (KIPP DC) requests an enrollment ceiling increase of 586 students. The school's current enrollment ceiling for SY2013-2014 is 3,114 students. The request will increase the ceiling to 3,700 students. The school's enrollment projection for SY 2013-2014 is 3,541. **PCSB staff recommends that the request be approved.** The request is attributable to increased demand for the school's academic programs and the opening of the Webb Campus in Ward 5. The school's enrollment fulfillment rate[1] for SY 2012-2013 and SY 2011-2012 was 94% and 90% respectively.

KIPP DC will enter its 13th year of operation during SY 2013-2014. School leadership's long-term growth strategy, coupled with increased demand for the school's programs and the increased capacity provided by its new location, necessitate that the school's maximum enrollment threshold be increased for SY 2013- 2014. The school had a waiting list of approximately 2500 students during SY 2012-2013. KIPP DC is fiscally sound; receiving a 97 out of 100 (97%) on the FY2011 Charter Audit Resource Management (CHARM) scorecard.

[1] Enrollment fulfillment rate is calculated as audited enrollment / projected enrollment

KIPP DC has continued to perform well academically. Its middle and high school campuses were rated Tier 1 on the 2012 PMF and its early childhood and elementary campuses met 89% of the combined accountability plan targets. Also, KIPP DC reported that it has an LEA re-enrollment rate of 88%.

KIPP DC is a candidate for accreditation with the KIPP Foundation and is in good standing with its Advisory Neighborhood Commission and the DC Public Charter School Board.

The school has the academic, enrollment, and financial performance history required for PCSB staff to support an enrollment ceiling increase at this time.

LEGAL BACKGROUND

Section 2.3 of each school's Charter Agreement states the maximum number of students a school may enroll over a five-year period. Further, it states that schools may submit written requests to "the Board to increase the maximum enrollment of the School from the original maximum enrollment for such five-year period provided that the School Corporation delivers to the Board (i) evidence that (a) the School Property has sufficient capacity to accommodate the increased enrollment, (b) the financial position of the School Corporation will improve as a result of such increase, (c) the quality of the educational program at the School is satisfactory and will not deteriorate as a result of such increase and (ii) such other items as the Board may request."

Also, according to PCSB's Enrollment Ceiling Increase Policy, a school must meet the following criteria in order to be considered for an enrollment ceiling increase request:

1. Access to a facility to accommodate the projected enrollment (as demonstrated through a lease)
2. A history of meeting enrollment projections (within at 80% of enrollment projections for the two most recent years);
3. Currently not under corrective action;
4. At least a satisfactory rating on 3 of the 5 Fiscal Management criteria outlined in the PCSB's Fiscal Policy Handbook[2]; and
5. If beyond Year Six of operation, the school is properly accredited (or at least a candidate for accreditation).

PCSB staff will generally recommend an enrollment increase in the following cases:

1. For standard schools, a score of 65 or greater on the most recent PMF or for schools with non-tested grades, meeting over 2/3 of the school's accountability plan targets on the most recent accountability plan;
2. Re-enrollment rate of at least 80%; and
3. Evidence of a wait list of at least the number of students planned in the enrollment increase.

[2] PCSB no longer uses this measure to evaluate an LEA's fiscal health. A LEA's fiscal health is now determined by a 100 point scale (CHARM Score) with scores of 80-100 being reflective of superior fiscal health .

Date: _____
PCSB Action: _____Approved _____Approved with Changes _____Rejected
Changes to the Original Proposal/Request:
_____

REQUEST

The **KIPP DC Public Charter School** submits to PCSB this request to increase its current enrollment ceiling of 3114 to 3700 for the 2013-2014 school year.

BACKGROUND

1. **Please state the following; mission, number of years in operation, grade levels served, accreditation status, grade levels accredited, and the date of expiration.**

   Mission: Our mission is to create and sustain the highest quality school system for the communities most under-served in Washington, D.C. KIPP DC students will develop the knowledge, skills, and character necessary to become thoughtful, influential, and successful citizens in the competitive world. KIPP DC will raise expectations of public education in under-served communities by cultivating high-performing educational leaders and by serving as a model of excellence. KIPP DC will double the college graduation rate east of the Anacostia River.

   Number of years in operation: 12

   Grade levels served: PK3 - 12

   Accreditation status:
   Accredited ☐ Candidate for Accreditation ☒ Not Accredited ☐
   Name of Accrediting Body: KIPP Foundation
   Accredited grade levels: To be determined (estimated PK3 – 12)
   Date of Expiration To be determined

2. **Describe the school's academic performance history; including PMF scores and/or accountability plan results and DC CAS scores for the past three years.**

	FY10	FY11	FY12
PMF Score	**KEY – 80.5%** **AIM – 75.0%** **WILL – 80.1%** **College Prep – N/A**	**KEY – 86.4%** **AIM – 85.2%** **WILL – 85.5%** **College Prep - 81.2%**	**KEY – 89.0%** **AIM – 89.4%** **WILL – 73.8%** **College Prep – 65.9%**
PMF Tier	**KEY - 1** **AIM - 1** **WILL - 1** **College Prep – N/A**	**KEY - 1** **AIM - 1** **WILL - 1** **College Prep - 1**	**KEY - 1** **AIM - 1** **WILL - 1** **College Prep - 1**
# of Accountability Targets Met	**LEAP** **Discover** **Promise**	**LEAP – 7 of 7** **Discover – 7 of 7** **Grow – 5 of 5** **Promise – 6 of 8**	**LEAP – 8 of 8** **Discover – 7 of 8** **Grow – 7 of 8** **Promise – 7 of 8** **Heights – 6 of 7**
Total # of Accountability Targets		**25 of 27**	**35 of 39**
DC CAS – Reading scores		**KEY – 65%** **AIM – 59%** **WILL – 63%**	**KEY – 68% P&A** **AIM – 59% P&A** **WILL – 55% P&A**

		College Prep – 77%	**Promise – 52% P&A** **College Prep – 52% P&A**
DC CAS – Math scores		**KEY – 76%** **AIM – 82%** **WILL – 72%** **College Prep – 92%**	**KEY – 78% P&A** **AIM – 85% P&A** **WILL – 67% P&A** **Promise – 28% P&A** **College Prep – 67% P&A**

3. **List all notices of concerns, charter warnings or corrective action issued to the school by PCSB in the past five years. Explain the results of each event.**

   KIPP DC has not had any notices of concern, charter warnings, or corrective actions issued to any schools by PCSB in the past five years.

4. **What are the current/ projected enrollment levels and the current/ projected enrollment ceiling levels for FY13 and FY14 respectively?**

	Current enrollment levels	Current enrollment ceiling	Projected enrollment levels	Requested enrollment ceiling
FY13	3040	3114	N/A	N/A
FY14	N/A	N/A	3700	3700

5. **Explain the enrollment history of the school for five years including the re-enrollment percentage rates and the number of students on the waiting list each year.**

	FY09	FY10	FY11	FY12	FY13
Projected enrollment levels	1095	1682	2011	2907	3218
Audited enrollment levels	1091	1589	2080	2632	N/A
Unaudited enrollment level (FY2013 only)	N/A	N/A	N/A	N/A	3040
Re-enrollment percentage rate	88%	88%	91%	88%	N/A
# of students on the waiting list	500	800	1700	2000	2500

6. **What is the maximum occupancy load for the current site?**
   Maximum Building Occupancy:
   Douglass – 1550 + 110 staff
   Webb - undetermined

Does the total number of staff and students that will occupy the facility after the enrollment increase exceed the maximum occupancy load for staff and students per the school's certificate of occupancy?
YES ☐ NO☒

If yes, explain the steps taken and the timeline in place to address this issue.
Some of the students in the enrollment ceiling increase will be housed at our new Webb campus located in Ward 5. The building is just beginning to be renovated, but the initial C of O will cover more than the 250 students

7. **How have constituents been informed of the proposed change (e.g. parents, staff, and advisory neighborhood commissioners). Describe any concerns that were raised by constituents.**
   The bulk of the enrollment ceiling increase is being requested for additional students as part of KIPP DCs original expansion plan. The ANCs were made aware of the occupancies for the Douglass and Shaw campuses at scale when we first engaged them. The founding school leaders at Spring and Connect have engaged the local ANC as well as community partners to garner support for the campus both next year, and at scale. So far, the community is highly supportive of the schools being located at Webb.

8. **Has the advisory neighborhood commissioner(s) for the new location been notified about the request for increased enrollment? If so, what method of notification was used? Describe any concerns that were raised.**
   The ANC at Douglass was notified of total enrollment prior to the opening of Heights two years ago. The founding school leaders at the Webb campus have been meeting with the local ANC and community leaders to collaborate and engage the community in the school. They most recently attending the January ANC meeting, where they presented on school design and their plans for enrollment.
9. **How will this enrollment increase impact the school's budget both in terms of added staff, materials, etc.?**
   KIPP DC's budget model is primarily based on per student formula funding. The schools anticipate an increase in both total revenue and total spending.

10. Please complete the following table:

Grade	Academic Year 2012-2013	Academic Year 2013-2014
PreK-3	303	423
PreK-4	307	307
Kindergarten	307	432
Grade 1	329	330
Grade 2	199	307
Grade 3	99	207
Grade 4	132	182
Grade 5	247	240
Grade 6	258	255
Grade 7	244	240
Grade 8	217	225
Grade 9	134	150
Grade 10	109	130
Grade 11	74	110
Grade 12	82	75
Alternative	0	0
Special Ed Schools	0	0
Adult	0	0
Total	3041	3613
Projected % - Special Needs	363 – 12%	470 – 13%
Projected % - ELL	14 - <1%	25 - <1%
# Campuses	3	4